

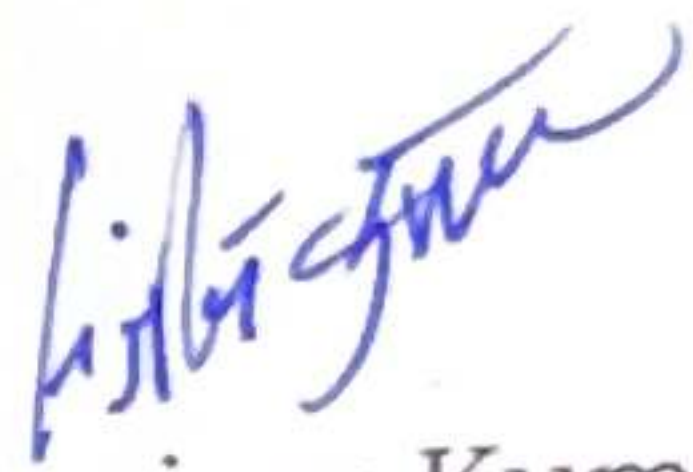
**GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
COLLEGE OF ART, 20-22 TILAK MARG, NEW DELHI-110001**

No. F. 1(35)/2021/CA/Estt./Pt file/ 6457

Dated: 21/8/25

NOTICE

Applications are invited for engagement of Part Time Non-Teaching supporting staff on Part Time basis in College of Art, 20-22, Tilak Marg, New Delhi-110001. The interested candidates may download the detailed advertisement along with prescribed application proforma from the official website of College of Art, Govt. of NCT of Delhi i.e. <http://colart.delhigovt.nic.in/>. The walk in interview will be conducted on **01 September 2025 (11:00AM onwards)**. The candidates are required to bring filled application form along with the self-attested copy of their relevant documents submit of education qualification/experience etc, on the date of interview at the office of the Principal, College of Art, 20-22 Tilak Marg New Delhi-110001.


Prof. (Dr) Sanjeev Kumar
Principal (Offg.)/HOD

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
COLLEGE OF ART, 20-22 TILAK MARG, NEW DELHI-110001

No. F. 1(35)/2001/CA/Estt./Pt file/

Dated:

Detailed Notice

Applications are invited for engagement of Part Time Non-Teaching staff for Academic Year 2025-26 or till the posts are filled up on regular basis whichever is earlier in College of Art, 20-22, Tilak Marg, New Delhi-01.

The interested candidates may download the detailed advertisement along with prescribed application proforma from the official website of College of Art, Govt. of NCT of Delhi i.e. <http://colart.delhigovt.nic.in/> the walk in interview will be conducted on 01.09.2025 office of the Principal, College of Art, 20-22 Tilak Marg New Delhi-110001.

The engagement process/remuneration for Part Time faculty and supporting staff shall be governed by the Office

A: Non-Teaching Posts:-

Sr. No.	Post	Classification	Required Number of Part Time Staff
1.	Physical Training Instructor	Instructor	01
2.	Mechanic Grade B	Technical Attendant	01
3.	Carpenter	Technical Attendant	01
4.	Moulder	Technical Attendant	01
5.	Dark Room Attendant	Attendant	01
Total			05

Recruitment Rules for the Non-Teaching posts are as follow:

Sr. No.	Post	Age Limit	Qualification/Experience
1.	Physical Training Instructor	Below 30yrs	As per AICTE Guidelines
2.	Mechanic Grade B	21-30 Year (Relaxable for Govt. Servants upto 5 years)	1) 10 th Pass 2) At least three year experience in the trade such as: a) Lithographic Prtg (from stones and zinc plates) b) Intaglio Prtg including prtg of other different graphic techniques c) Maintenance of various machines etc. pertaining to different prtg work Desirable: Approved certificate in the trade
3.	Carpenter	Below 25yrs	1) 8 th Pass 2) Experience of carpentry for at least two years particularly in the manufacturing of frames and fixing of caves etc.

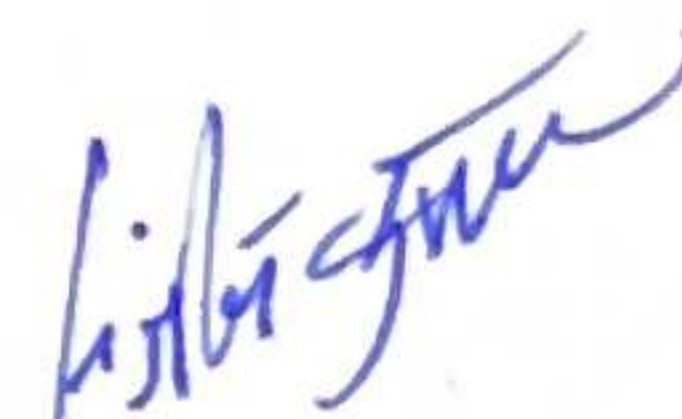
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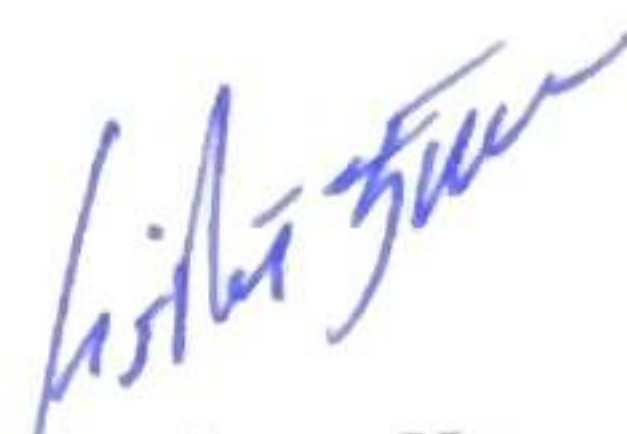
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3.	Carpenter	Below 25yrs	1) 8 th Pass 2) Experience of carpentry for at least two years particularly in the manufacturing of frames and fixing of caves etc.

4.	Moulder	18-25 Years	1) Certificate/Diploma in metal casting from a recognised institute 2) Knowledge of metal casting in lost wax process including preparation of moulds, repair and patination of casting 3) Two years' experience in the profession of same field
6.	Dark Room Attendant	Not exceeding 30 years (Relaxable for Govt. Servants)	1) 8 th Passed 2) Preferably about one year experience of working as Attendant in Dark Room



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**GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
COLLEGE OF ART, 20-22 TILAK MARG, NEW DELHI-110001**

Application form for Part-Time Non-Teaching Staff

Paste Passport
Size Photo with
signature
crossing it.

Post Applied for:	<input type="text"/>
Name (Capital letter):	<input type="text"/>
Father's Name:	<input type="text"/>
Mother's Name:	<input type="text"/>
Date of Birth:	<input type="text"/>
Nationality:	<input type="text"/>
Category (UR/SC/ST/OBC)	<input type="text"/>
Gender:	<input type="text"/>
Aadhar card No.	<input type="text"/>
Address for Correspondence	<input type="text"/>

Registration No.
...../COA

Dated.....

(To be filled by
Office)

Educational Qualification:-

For Non-Teaching staff				
Qualification	Year of Passing	Board/University	Percentage	Division
8 th				
10 th				
ITI/12 th				
Diploma/Certificate				
Any other qualification				

Note:-

- All original documents and a set of photocopies are required to be produced when called for interview.
- Overwriting/cutting is not allowed.
- Write "NA" for inapplicable section(s)
- Incomplete and Unsigned form shall be rejected
- Separate sheet may be used for additional information, as required.

UNDERTAKING

I.....s/d/o.....

Whose particulars are given above, certify that all the information provided in application form is true to the best of my knowledge and nothing factual has been concealed. If any information found wrong, my candidature may please be cancelled. I further undertake that:

- I am willing to work as on part time basis as per norms/guidelines of DTTE, Delhi
- I am medically fit and do not suffer from any communicable or debilitating disease.
- I have never been convicted by any court of law in any criminal/civil case.

Signature of Candidate

Date:

Place:

Contact No.

(A) Assessment Sheet

Qualification	Max Marks Assigned	Marks Obtained
10 th	10	
ITI/12 th	25	
Diploma	30	
Experience	20	
Total	85	

*15 Marks is for interview

The calculation of net marks obtained by the candidate in r/o their academic year Qualification will be worked out in following manners:-

$$= \text{Maximum Marks} \times \% \text{ score} / 100$$

Signature of Candidate

(B) Assessment By Interview Board

Marks obtained in interview out of 15	Interview board will also review the marks in Table A (above) out of 85	Total out of 100	Final Recommendation

Signature of Chairman of Committee