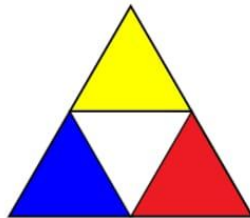


ADMISSION POLICY 2025-26



COLLEGE OF ART

Government of NCT of Delhi

20-22, TILAK MARG, NEW DELHI- 110 001

**MASTER OF FINE ART
ACADEMIC SESSION 2025-26**

Phone No.: 23383612, 23070397 & 23387485

Website: <http://colart.delhigovt.nic.in>

E-Mail: prcoa.delhi@nic.in

“क्षण-क्षणेयन्नवतामुपैति
तदेवरूपंरमणीयतायाः।”

(माघ (शिशुपाल वध) से पद्मश्री अशोक चक्रधर द्वारा प्रदत्त।)

अनुवाद: क्षण-क्षण में जो नवीनता को प्राप्त करता है, वही तो
रमणीयता का मूल स्वरूप है।

Translation: He who receives novelty from moment to moment, that is the essence of
beauty.

MASTER OF FINE ART ACADEMIC SESSION 2025-26

POST GRADUATE DEGREE COURSES :

Specialization offered for Postgraduate Degree courses are

- (a) Applied Art
- (b) Painting
- (c) Printmaking
- (d) Sculpture and
- (e) Visual communication

With Emphasis on studio practical's, prescribed theory subjects and research in selected fields.
The Master in Fine Arts Courses are full time and of two years duration.

ELIGIBILITY FOR ADMISSION

1. The admissions to post graduate (MFA) courses are merit-based that is, based on marks scored in **CUET 50% marks & Practical Test/Viva Voce 50% marks.**
2. **The candidate must possess the BFA degree in the same relevant specialization in which he/she is applying in the Post-Graduation.**

- **The applicants are advised to regularly check the Admission Portal of University of Delhi i.e. <http://pgcuetsamarth.ac.in> for the Academic Year 2025-2026, for details/contents on the online Admission Form and uploading of the Form along with relevant/Compulsory Documents.**
- **College will not be responsible for any mistake/ error by the applicant (General and Reserved candidates) in the application form submitted online.**

PROCEDURE FOR ADMISSION

Admission to Postgraduate MFA will be based on the merit score that will be calculated by considering the combined 'CUET score (50% weightage) and PRACTICAL-BASED ENTRANCE TEST score (50% weightage)' applicants must appear in both CUET and the PRACTICAL-BASED ENTRANCE TEST and for final admission he/she must score 50% total in aggregate i.e. adding 50% of CUET Score + 50% of Practical Score = 50% total aggregate to become eligible to get admission **with compulsory condition that the applicants has to score minimum 50% in PRACTICAL BASED ENTRANCE TEST to get the merit calculated. Only the applicants securing 50% or more marks in the PRACTICAL-BASED ENTRANCE TEST will be considered for Admission.**

Note:-

- **Any student seeking admission in Postgraduate (MFA) must have the Undergraduate (BFA) degree in relevant discipline.**
- **Based on the Merit score of CUET (UG)-2025, seven (07) times the applicants in each specialization, in each category will be called for the PRACTICAL-BASED ENTRANCE TEST at the College of Art. Only**
- **Any student seeking admission on wrong information in respect of age, percentage of marks and category etc. will have his/her registration/admission cancelled at any time during the Course when it comes to the notice of the College/University. Appropriate action will also be taken against him/her.**

LIST OF DOCUMENTS TO BE VERIFIED AT THE TIME OF PRACTICAL TEST AND VIVA VOCE.

1. **BFA Degree in relevant discipline and mark sheet of all semesters.**
2. **2 Self Attested Photographs and photocopy of the documents.**
3. **Proposed programme of minimum 1000 words.**

RESERVATION POLICY

Relaxation in Eligibility:-

Note: Relaxation of any kind, as mentioned above and elsewhere in this Admission Brochure, will be granted to only those candidates, who are able to produce necessary relevant supporting documents as per the Admission Procedure before the Academic Cell, College of Art for Document Verification for Admission. Therefore, for seeking these relaxation/s, necessary documents must be obtained in advance by all candidates from the Competent Authority as prescribed.

RESERVATIONS

For Delhi

85% of the sanctioned intake shall be allocated for Delhi Region where in reservation of seats shall be as under and shall be filled up by the candidates who have passed the qualifying examination from school located in Delhi:

SC - 15% ST - 7.5% OBC- 27% EWS - 10%

For Out Side Delhi

15% of the sanctioned intake shall be allocated for outside Delhi Region where in reservation of seats shall be as under and shall be filled up by the candidates passing the qualifying examination from school located outside Delhi and NCR:

SC - 15% ST - 7.5% OBC- 27% EWS - 10%

For institutions located in NCR, the bifurcation of seats (85% for Delhi Candidates and 15% for outside Delhi Candidates) is as per the policy received from Govt. of NCTD applicable for academic session 2025-26 if there is any change in this policy before the commencement of admissions in the current academic session, the same shall be applicable

NOTE:

1. The candidate seeking admission under reserved categories/classes has to mandatorily produce the caste/category certificate in his/her name at the time of admission. The certificate in name of either of the parent (Mother/Father) is not acceptable and the candidate shall not be entitled/ eligible for admission against reserved seat, even on the basis of any undertaking.
2. The reservation certificate should be issued from the respective state/region in which the reservation is claimed e.g. in case any candidate claims for the seat reserved for SC/ST/OBC/EWS category then He/ She has to bring SC/ST/OBC/ EWS certificate issued by the competent authority.
3. EWS Certificate should be issued after 31st March, 2025 stating valid for year 2025-26.
4. If qualifying examination is passed from outside Delhi and Reservation certificate issued from anywhere in India. Including Delhi for SC/ST categories, then admission is permissible under Outside Delhi Reserved category. If qualifying examination is passed from Delhi and Reservation Certificate issued from Outside Delhi for SC/ST categories, then admission is permissible only under Delhi General Category for institutions where admission are done on all-India basis, these candidates shall be eligible to claim All India SC/ST/OBC reservation.

SCHEDULED CASTES AND SCHEDULED TRIBES (SC/ST)

15% seat of total sanctioned intake in each specialization of the college will be reserved for candidates belonging to scheduled castes.

7.5% seat of total sanctioned intake in each specialization of the college will be reserved for candidates belonging to scheduled tribes.

A list of approved Competent Authorities for the issuance of Scheduled Caste and Scheduled Tribe certificates is as under:-

District Magistrate, Additional District Magistrate, Deputy Commissioner, Collector, Additional Deputy Commissioner, Deputy Collector, 1st Class Stipendiary Magistrate, City Magistrate (not below the rank of 1st class Stipendiary Magistrate), Sub-Divisional Magistrate, Taluk Magistrate, Executive Magistrate and Extra Assistant Commissioner; Chief Presidency Magistrate, Additional Chief Presidency Magistrate and Presidency Magistrate; Revenue Officer not below the rank of Tehsildar; Administrator, Secretary to the Administrator or the Development Officer (Lakshadweep & Minicoy Islands).

NOTE:

1. The required certificate(s) for reserved categories/classes will be essential at the time of the admission and no provisional admission shall be admissible for want of caste/category certificate from the local competent authority. Further, the caste/category certificate should invariably be in the name of candidate himself/herself and not in favour of respective parents/guardians.
2. In case of married woman, applying to any course under reserved category, the applicant has to produce the caste certificate in her name. Certificate in the name of husband/mother/father is not acceptable.

OTHER BACKWARD CASTES (OBC)

27% seats of total sanctioned intake quota in each specialization in each of Delhi and outside Delhi quota for admission are reserved for OBC candidates belonging to NON-CREAMY LAYER. The non-creamy layer certificate should be issued after 31st March, 2025.

NOTE 1:

1. For admission to a seat reserved for Scheduled Castes/Scheduled Tribes/ EWS/ OBCs, the candidate should produce a certificate in original at the time of admission from the approved district authority, indicating the Scheduled Caste/Tribe/OBC/EWS, to which the candidate belongs.
2. All reservations relating to SC/ST/OBC/CW/EWS etc. shall be applicable for Delhi and Outside Delhi students separately in respect of each discipline.
3. Reservation category certificate of candidate claiming reservation under Delhi category seats will be from the competent authority of Delhi jurisdiction. Certificate of candidates claiming reservation against seats allocated for outside Delhi candidates, will have to furnish the certificate from the competent authority to establish their eligibility for reservation under the concerned reservation category.

A LIST OF APPROVED AUTHORITIES IS GIVEN BELOW:

District Magistrate/ Additional District Magistrate / Deputy Commissioner /Collector/ Additional Deputy Commissioner Deputy Collector / 1st Class Stipendiary Magistrate/ City Magistrate (not below the rank of 1st Class Stipendiary Magistrate), Sub- Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Assistant Commissioner. Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate. Revenue Officer not below the rank of Tehsildar; Administrator/ Secretary to Administrator / Development Officer (Lakshadweep & Minicoy Island).

NOTE 2:

1. Caste certificate in the name of the applicant from competent authority will have to be produced at the time of admission failing which the candidate will be considered under general category.
2. For availing reservation under OBC category in Delhi State, Delhi OBC list shall be considered. Candidates passing qualifying examination from institutes located in Delhi and having OBC certificate from Outside Delhi shall be considered as Delhi General Candidate.
3. The creamy layer amongst OBCs has been excluded from benefit of reservation from OBC category (O.M. No. 36033/1/2013-Estt.(Res.) dated 13.09.2017-subsequently the per annum creamy layer income cap for OBCs is raised to Rs 8 Lakh. The order issued by DOPT.
4. For availing reservation under OBC category candidate is required to bring OBC certificate from competent authority clearly indicating that he/she belongs to non – creamy layer. The non-creamy layer certificate should be issued after 31st March, 2025.

ECONOMICALLY WEAKER SECTION (EWS)

Implementation of 10% reservation of Economically Weaker Sections, as per letter no.F.DHE.1(119)/Estt./2018-19/2549-76 dated 17.06.2019 in terms of OM No. F No. 12-4/2019-U1 dated 17.01.2019 issued by the Ministry of Human Resource Development, Department of Higher Education in this respect to give effect to the provision of the Constitution (One Hundred and third Amendment) Act,2019 for all higher educational institutions funded/aided, directly, or indirectly, by the Government of NCT of Delhi. The candidates shall be granted admission in EWS category subject to fulfillment of all the conditions as per rules of Government.

1. Reservation for EWS category is applicable for General Category Candidate only. Candidates claiming reservation for SC/ST/OBC Category will not be considered for reservation under EWS Category.
2. EWS Certificate should be issued after 31st March, 2025 stating valid for year 2025-26.

DEFENCE CATEGORY (CW)

The defense reservation of 5% shall be applicable as horizontal reservation across all category of reservation (that is, across general/open category, SC/ST category etc. except PWD). The term “defense” shall mean Army, Air force and Navy only. The reservation for defense Category will be in the following order of priority:-

PRIORITY I – Widows/ wards of defense Personnel/ Para Military Personnel killed in action. Required Certificate: Proof in Original.

PRIORITY II – Wards of defense personnel and ex-servicemen/ Para Military Personnel disabled in action and boarded out from service with disability attributed to military service. Required Certificate: Original disability certificate clearly indicating the disability is attributable to Military Services in action and was boarded out.

PRIORITY III – Widows/ wards of defense Personnel/ Para Military Personnel who died in peace time with death attributable to Military Service. Required Certificate: Original death certificate clearly indicating the cause of death is attributable to Military Services.

PRIORITY IV – Wards of defense Personnel / Para Military Personnel disabled in service and boarded out from service with disability attributed to military service. Required Certificate: Original disability certificate clearly indicating the disability is attributable to Military Services and was boarded out.

PRIORITY V – Wards of serving defense personnel and ex-servicemen / Para-Military/ Police Personnel who are in receipt of Gallantry Awards. Required Certificate: Proof in Original. Only the following Gallantry Awards shall be considered:

1. Param Vir Chakra
2. Ashok Chakra
3. Mahavir Chakra
4. Kirti Chakra
5. Vir Chakra
6. Shaurya Chakra
7. President's Police Medal for Gallantry/ President's fire service medal for Gallantry.
8. Sena, Nau Sena, Vayu Sena Medal
9. Mention-in-Despatches
10. Police Medal for Gallantry/ Gallantry medal for fire services/ Fire service medal for Gallantry.

PRIORITY VI – Wards of Ex-serviceman (Defense Personnel only). Required Certificate: Original ex-servicemen Identity Card/ discharge book/ PPO (Pension Payment Order).

PRIORITY VII – Wives of: defense personnel disabled in action and bounded out with disability attributed to military service. Defense personnel disabled in service and boarded out with disability attributed to military service. Ex- servicemen and serving personnel who are in receipt of Gallantry

Awards.

PRIORITY VIII – Wards of serving personnel (Defense Personnel only). Required Certificate: Original Service Identity Card and Dependent Card/ Certificate issued by the Competent Authority.

PRIORITY IX – Wives of serving personnel (Defense Personnel only). Required Certificate: Original Service Identity Card and Dependent Card/ Certificate issued by the Competent Authority.

For claiming reservation on a seat reserved for Defense Category, entitlement card in original issued by the Record Officer of the concerned unit or the regiment of the armed forces in case of personnel of the armed forces is to be produced as proof for claiming reservation in a particular category at the time of admission. In addition to original entitlement card/ document as referred above, the candidate will also have to bring the relevant format as per Appendix 1 (PART B of the Brochure) duly completed in original and signed by the competent authority which will become part of the Admission file.

NOTE:

1. Sena/ Nau Sena/ Vayu Sena Medal: This Medal is awarded for Gallantry as well as for distinguished service. Accordingly, it is notified in correspondence as under:-i. Sena Medal (G)/ NauSena Medal (G)/ Vayu Sena Medal (G) for the medal awarded for Gallantry.ii. Sena Medal (D)/ Nau Sena Medal (D)/ Vayu Sena Medal (D) for the medal awarded for Distinguished Service. However, for the purpose of reservation, only notification which states that the Sena Medal has been awarded for Gallantry will be accepted and the Sena Medal for Distinguished Services will not be considered.
2. The expansion of the defense category to paramilitary (for priority I to priority V) and the inclusion of police personnel for priority V is as per the policy of the Govt. of NCT of Delhi, notified through the order No.F 6(32)/CC/2012-13/166 dated 11-04-2013.
3. For admission to a seat reserved for defense Category: i. Entitlement card in original issued by the Record Officer of the Unit/ Regiment of Armed Personnel of the Armed Forces in case of Armed Personnel or from the Home Ministry in case of Para-Military forces. ii. The Children/ Widow of the officers and men of Armed forces including paramilitary personnel who died or disabled on duty must submit a certificate to that effect from the following authorities. i. Secretary, Kendriya Sainik Board. ii. Secretary, Rajya/ ZilaSainikBoard.iii. Officer-in-Charge, Record Office. Note: A statement to the effect that “the death/ disability is attributed to military service” is required to be included in the certificate.

RESERVATION OF SEATS FOR PERSONS WITH BENCHMARK DISABILITIES (PwBD)

1. As per the provisions of Rights of Persons with Disabilities Act, 2016, not less than five percent (5%) seats are reserved for Persons with Benchmark Disabilities. –Person with benchmark disability means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. It may be noted that the erstwhile Persons with Disability Act, 1995, under which reservation for Persons with Disabilities in admissions was provided earlier has now been repealed.
2. Extra half an hour will also be given for the PRACTICAL BASED TEST to candidates of this reservation.
3. The following specified categories of disabilities as mentioned in the Schedule to the Rights of Persons with Disabilities Act, 2016 [See clause I of section 2 of Act of Rights of Persons with Disabilities Act, 2016] are eligible to get the benefit of the said reservation;
4. **Physical disability:-**

A. Locomotor disability:-

(a) Person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both), including "leprosy cured person" means a person who has been cured of leprosy but is suffering from-

(i) Loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifests deformity;

(ii) Manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;

(iii) Extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall construed accordingly;

(b) "Cerebral palsy" means a Group of non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;

(c) "Dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimeters) or less;

(d) "Muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterized by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;

(e) "Acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

B. Hearing impairment:-

(a) "deaf" means persons having 70 DB hearing loss in speech frequencies in both ears;

(b) "hard of hearing" means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears;

C. Speech and language disability :-

"Speech and language disability" means a permanent disability arising out of conditions such as laryngeal to my or aphasia affecting one or more components of speech and language due to organic or neurological causes. Intellectual disability, a condition characterized by significant limitation both in intellectual functioning (reasoning, learning, problem solving) and in adaptive behavior which covers a range of every day, social and practical skills, including-

D. Intellectual Disability:-

(a) "specific learning disabilities" means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia;

(b) “autism spectrum disorder” means a neuro- developmental condition typically appearing in the first three years of life that significantly affects a person’s ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviors.

E. Mental Behaviour:-

Mental behavior “mental illness” means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, recognize, capacity to recognize reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterized by sub normality of (3) Chronic neurological conditions, such as- (i) “multiple sclerosis” means an intelligence.

F. Disability Caused Due to:-

(a) Chronic neurological conditions, such as-

(i) “ multiple Sclerosis” means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are damaged, leading to demyelination and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other,

(ii) “Parkinson’s disease” means a progressive disease of the nervous system marked by tremor, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter dopamine.

(b) Blood Disorder:-

(i) “hemophilia” means an inheritable disease, usually affecting only male but transmitted by women to their male children, characterized by loss or impairment of the normal clotting ability of blood so that a minor wound may result in fatal bleeding;

(ii) “Thalassemia” means a group of inherited disorders characterized by reduced or absent amounts of hemoglobin.

(iii) “Sickle cell disease” means a hemolytic disorder characterized by chronic anemia, painful events, and various complications due to associated tissue and organ damage; “hemolytic” refers to the destruction of the cell membrane of red blood cells resulting in the release of hemoglobin,

(iv) Multiple Disabilities (more than one of the above specified disabilities)

JAMMU & KASHMIR MIGRANTS (SUPERNUMERARY SEAT) KM

One seat, which will be supernumerary in nature, is earmarked for Kashmiri migrants in the college. A certificate of competent authority for availing admission against Kashmiri Migrant Quota is to be produced by the candidates at the time of admission. Since the seats of Kashmiri Migrant Quota are supernumerary, they will not be converted at all in any other category in case they remain unfilled.

FOREIGN NATIONALS (SUPERNUMERARY SEAT) (FN)

5 Seats, will be reserved exclusively for foreign students. The approved seats in each Specialization are Applied Art-1, Painting-1, Print Making-1, Sculpture-1, and Visual Communication-1

The Foreign National candidates seeking admission to MFA Course must have passed the Bachelor of Fine Art Degree (BFA – Regular Mode) in the relevant Specialization after 10+2 with 50% or more marks in the aggregate.

The Final selection of the candidates will be made strictly in order of merit.

POST DIPLOMA COURSE FOR (H&SI) HEARING AND SPEECH IMPAIRED (SUPERNUMERARY SEAT)

In order to provide education in Fine Art to Hearing and Speech Impaired students under the relevant Ordinance, a Postgraduate Diploma Course in Fine Art was instituted in College of Art from 1994.

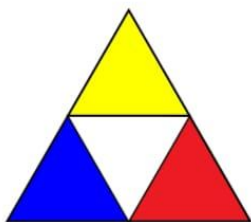
In respect of Post Diploma of Hearing and Speech Impaired (PDFA); the duly completed application form with documents of DFA (Diploma of Fine Arts for the Hearing and Speech Impaired) Final year (Total of semester VII and VIII) in the relevant specialization has to be uploaded on the admission portal.

The admission to this course will also be merit based in all specializations.

The admission to this Course is given for five seats only, one in each of the five Specializations of Applied Art, Painting, Printmaking, Sculpture and Visual Communication. These students will study the practical subjects prescribed for the MFA Course but are exempted from the study of Theory subjects.

ELIGIBILITY IN POST DIPLOMA FOR (H&SI) HEARING AND SPEECH IMPAIRED

A candidate seeking admission to the Course must have passed the Diploma in Fine Arts in the relevant Specialization of the four-year duration of an examination recognized as equivalent. A Medical Certificate issued by Govt. Hospital notified by the National Commission for disabled person should be submitted/uploaded along with the Application Form. The Medical Certificate should have been issued three or less than three years before the admission date.



SEAT MATRIX

The candidate should understand the following codes before checking the seat matrix: Specialization and category – the first column and row states the specialization and category

Categories are:

General- GN, Scheduled Tribe- ST, Scheduled Caste- SC, Other Backward Classes- OBC, Economically Weaker Section- EWS, Defense – CW, Kashmiri Migrant – KM, PWD-Persons with Disabilities and Hearing and Speech Impaired – H&SI

MFA Intake capacity (Category-wise- subject to guidelines/ instructions of the Government of NCT of Delhi) for the year 2024-25 for the five specializations is asunder:

MFA Intake capacity for Academic Session 2025-26

Students from the	Reservation/Percentage	MFA Seat Intake for Out Side Delhi
Delhi Region-85%	D-OBC(NCL)-27% DSC-15% DST-7.5%	40(Excluding EWS)
Outside Delhi-15%	ODSC-15% ODST-7.5%	10(Excluding EWS)

SEAT MATRIX FOR MFA-2025-26 (DELHI REGION)

Cat.	Dept./ branch	Applied Art	Painting	Print Making	Sculpture	Visual Communication	Total Seats
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GEN	GEN(D)	04	04	04	04	04	20
	PwD(D)	00	00	00	00	00	00
	CW(D)	00	00	00	00	00	00
SC	SC(D)	01	01	01	01	01	05
	PwD(D)	00	00	00	00	00	00
	CW(D)	00	00	00	00	00	00
ST	ST(D)	01	01	01	01	01	05
	PwD(D)	00	00	00	00	00	00
	CW(D)	00	00	00	00	00	00
OBC	OBC(D)	02	02	02	02	02	10
	PwD(D)	00	00	00	00	00	00
	CW(D)	00	00	00	00	00	00
EWS	EWS(D)	01	01	01	01	01	05
	PwD(D)	00	00	00	00	00	00
	CW(D)	00	00	00	00	00	00
TOTAL SEATS (D)		9	9	9	9	9	45

SEAT MATRIX 2025-2026 FOR MFA (OUT SIDE DELHI REGION)

Cat.	Dept./ branch	Applied Art	Painting	Print Making	Sculpture	Visual Communication	Total Seats
GEN	GEN(OD)	02	02	02	02	02	10
	PwD(OD)	00	00	00	00	00	00
	CW(OD)	00	00	00	00	00	00
SC	SC(OD)	00	00	00	00	00	00
	PwD(OD)	00	00	00	00	00	00
	CW(OD)	00	00	00	00	00	00
ST	ST(OD)	00	00	00	00	00	00
	PwD(OD)	00	00	00	00	00	00
	CWO(OD)	00	00	00	00	00	00
OBC	(OD)	00	00	00	00	00	00
	PwD(OD)	00	00	00	00	00	00
	CWO(OD)	00	00	00	00	00	00
EWS	EWS(OD)	00	00	00	00	00	00
	PwD(OD)	00	00	00	00	00	00
	CW(OD)	00	00	00	00	00	00
TOTAL SEATS(OD)		02	02	02	02	02	10
Total Delhi+ Outside Delhi Seat		11	11	11	11	11	55
1.	KM*	-	-	-	-	-	01
2.	F/N*	1	1	1	1	1	05
3.	H& SI	1	1	1	1	1	05
4.	Single Girl Child	-	-	-	-	-	01
5.	Ward Quota	-	-	-	-	-	01
Grand Total(D+OD)		13	13	13	13	13	68

*** D- DELHI, * OD- OUT SIDE DELHI.**

12. CONVERSION OF SEATS:-

If the seats remain vacant in some specific category with no waiting list available in that category, the seat shall be converted as per the details given below.

Existing Seats	Seat are converted into
Persons with Disability in General/SC/ST/OBC categories	General/SC/ST/OBC category(i.e. in respective Categories)
OBC seats	General Category Seat
SC Seat	First to ST seat then to General Category
ST Seats	First to SC seat then to General Category
EWS Seat	General Category

- A. After exhausting the complete list of registered candidates in PwD and CW subcategories, remaining vacant seats in these subcategories will be transferred to respective category (GEN/SC/ST/OBC/EWS).
- B. After exhausting the complete list of registered SC, ST, OBC, and EWS candidates, the vacant seats will be treated as unreserved. The conversion of vacant Outside Delhi Region seats to Delhi Region seats and vice versa will be done as per the following procedure:
 - I. If the complete list of registered ST Delhi candidate exhausts, the remaining vacant seats under this category will be filled from the list of SC Delhi category candidates or vice versa.
 - II. If the complete list of registered ST, Outside Delhi candidate exhausts, then the remaining vacant seats under this category will be filled from the list of SC, Outside Delhi category candidates or vice versa.
 - III. If the complete list of registered SC/ST Delhi candidate exhausts, the remaining vacant seats under this category will be filled by creating equal number of seats in GEN, Delhi category.
 - IV. If the complete list of registered SC/ST outside Delhi candidate exhausts, the remaining vacant seats under this category will be filled by creating equal number of seats in GEN, Outside Delhi category.
 - V. If the complete list of registered EWS Delhi candidate exhausts, the remaining vacant seats under this category will be filled from the list of GEN Delhi category candidates.
 - VI. If the complete list of registered EWS outside Delhi candidate exhausts, the remaining vacant seats under this category will be filled from the list of GEN Outside Delhi category candidates.
 - VII. If the complete list of registered OBC Delhi candidate exhausts, the remaining vacant seats under this category will be filled from the list of GEN Delhi category candidates.

VIII. If the complete list of registered OBC outside Delhi candidate exhausts, the remaining vacant seats under this category will be filled from the list of GEN Outside Delhi category candidates.

IX. If the complete list of registered GEN Delhi candidate exhausts, the remaining vacant Seats under this category will be filled from the list of GEN Outside Delhi category or vice versa.

NOTE:

- **Candidates are required to check the Seat Matrix before filling up the Application Form. Where the seat indicated is zero, the applicant is advised to apply in General Category.**
- **It is mandatory for each newly admitted student to fill in an affidavit on PROHIBITION OF RAGGING. The form of affidavit can be obtained from the Academic Cell of the college.**
- **Once the admission to the specified specialization is finalized, thereafter, no application for change of department/specialization will be entertained for any reason whatsoever till completion of the course.**
- **If at any stage original documents relating to the admission of an applicant are found to be fake / non-genuine or fabricated or in any other manner defective, the said applicant will not be admitted and if already admitted, admission will be cancelled without any prior notice in this regard. If the same is found after the completion of course, the applicant's degree will be cancelled and appropriate legal action will be taken against them.**

The above seats will increase/decrease subject to instructions/guidelines issued by the Govt. of NCT of Delhi.

NOTE:- A student who fails in any practical examination will be declared FAIL. PASS MARKS IN ALL PRACTICALS SUBJECT IS ESSENTIAL TO CLEAR A PARTICULAR SEMESTER. HENCE A STUDENT WHO HAS FAILED IN THE PRACTICAL PAPERS WILL HAVE TO REPEAT IN THE SAME SEMESTER.

FEES AND DEPOSITS

GOVERNMENT EES

1.	Tuition Fee	Rs. 6200/-
2.	Institution Fee	Rs.9300/-
3.	Security Deposit (Refundable)	Rs.5000/-

NON-GOVERNMENT FEES

1.	Co-curricular Activities	Rs.1000/-
2.	Training & Field Visits	Rs.500/-
3.	Orientation for Placement for Better Employability	Rs.500/-
4.	Extra-curricular Activities	Rs.500/-
5.	Annual Gathering	Rs.500/-
6.	Student Welfare	Rs.500/-
7.	Institutional Development	Rs.750/-
8.	Annual Art Exhibition	Rs 2500/-
9.	Convocation	Rs 1000/-
10.	Insurance (Mandatory by the AICTE)	Rs 250/-

UNIVERSITY FEE

i.	University Student Welfare Fund	Rs.250/-
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- ii. University Development Fund (Hearing & Speech (H&SI) And Person with Benchmark Disabilities (PwBD) candidates are exempted) Rs.1200/-
- iii. University Facilities and service Charges Rs.1250/-
- iv. Economically Weaker Section
- Support University Fund Rs.200/-
- 11. Miscellaneous Rs.2000/-

FEES FOR NRI/FOREIGN STUDENTS

- 1. Tuition Fee/Institutional Fee US \$ 2,500 (or equivalence in Indian Currency)
- 2. Non-Government (as above) Rs.13000/-
- 3. Security Deposit (Refundable) Rs.5000/-

FOREIGN STUDENTS REGISTRATION FEE

Payment of Foreign Students Registration Fee of US \$ 400 (or equivalence in Indian currency) for candidates seeking admission to Post Graduate Courses including Post Diploma Courses.

Total Fee - Rs 33,400/-